

#### AMENDMENT NO.3 TO SOLICITATION

TO: ALL VENDORS

FROM: Michelle Robinson, CPPB, Procurement Manager

SUBJECT: SOLICITATION NUMBER: USC-RFQ-2790-MR Furnish and Install Sound Masking, Paging and/or Music System

### DATE: April 9, 2015

This Amendment No.3 modifies the Request for Quote only in the manner and to the extent as stated herein.

### Vendor Questions and Answers

BIDDER SHALL ACKNOWLEDGE RECEIPT OF AMENDMENT NO.3 IN THE SPACE PROVIDED BELOW AND RETURN IT WITH THEIR BID RESPONSE. FAILURE TO DO SO MAY SUBJECT BID TO REJECTION.

Authorized Signature

Name of Offeror

Date

# **QUESTIONS RECEIVED FROM VENDOR A**

**Question #1:** What are the ceiling heights of the rooms? **Answer:** All heights are approximate measurements:  $1^{st}$  Floor – 8.5';  $2^{nd}$  Floor – 8';  $3^{rd}$  Floor – 7.5'; Basement – 8'.

**Question #2:** What are the ceiling materials for the different spaces on each of the floors? Acoustic tile, open ceiling, etc? **Answer:** Acoustic tiles for all floors.

**Question #3**: Is this sound masking only, or will background music (BGM) and paging be needed? **Answer:** Sound masking and paging only.

**Question #4:** If BGM is needed, will each floor have its own source or will there be one BGM source for the entire building? **Answer:** No BGM needed.

**Question #5:** What is the BGM source? (iPod, satellite radio/TV, CD player, other) **Answer:** N/A. See answer to Question #4.

**Question #6:** If paging is needed, how many paging stations are required? **Answer:** One for downstairs if it's a stand-alone system. If it's a system that needs to tie into the main phone system, the USC UTS (University Technology Services) will need to assist with that

**Question #7:** Will the paging need to page all floors simultaneously or different zones?

Answer: Page all floors simultaneously.

**Question #8:** If zones are used, which areas will be considered zones? **Answer:** N/A. See answer to Question #7.

**Question #9:** Where will the equipment for sound masking be stored? **Answer:** The size of the equipment will determine the storage space (i.e. storage room or space on a floor(s)).

**Question #10:** Are there equipment storage areas on each of the floors or will there be one location for the building's equipment?

Answer: Storage area is available on all floors.

**Question #11:** Is there a particular product manufacturer that has been discussed or specified? **Answer:** No.

## **QUESTIONS RECEIVED FROM VENDOR B**

**Question #1:** Can Cad drawings of the space be provided with reflective Ceiling plans? Are the drawings to scale that have been provided? **Answer:** The ceiling plan drawings are not available.

**Question #2:** What is the ceiling ht in the space? **Answer:** See answer to Question #1 asked by Vendor A.

**Question #3:** What is the plenum ht. (space from the ceiling tile to the bottom of the deck?) **Answer:** The only available plenum height is for the 3<sup>rd</sup> floor and it is 20".

**Question #4:** Is this drop ceiling tile in the space? **Answer:** Yes. Acoustic tile.

**Question #5:** Is there insulation on top of the ceiling tile? **Answer:** No.

**Question #6:** Are the walls in the offices built to the deck? **Answer:** Yes, a few are.

**Question #7:** When can the installation be done? Will it have to be done after hours? **Answer:** Business hours only 8:00 am – 5:00 pm.

**Question #8:** If the space is occupied will all of the furniture be in Place? **Answer:** Yes; however arrangements will be made to move furniture or vacate offices/cubicles if needed.